

Additional ID(Legal Work Bench) Procedures

- 1) The form "Legal Workbench User Information" may be used for request of additional ID.
- 2) Please indicate your existing Account ID.
- 3) Then indicate the Organisation Type.
- 4) Kindly be advised that the monthly subscription will be adjusted accordingly, depending on the numbers of lawyers/legal officers and the types of law firm/organization it belongs to. And the new charging will effect from the date the ID is activated.
- 5) Authorization of the form with signatures & company stamp is necessary for CrimsonLogic to effect this request.
- 6) The issuance of IDs will be carried out within 3 working days upon receipt of request.

LEGAL WORKBENCH USER INFORMATION

Fax to : Customer Admin
 Fax No. : 6873 0837

Company Name : _____
 Contact Person : _____ Contact No. : _____
 Email Address : _____ Fax No. : _____

Request Type (please v tick one)

- Request for New Account (first-time registration for LWB)
 Request for Additional User ID(s). Please indicate existing LWB Account ID here:

Organisation type (please v tick one)

- Singapore Law Firm Organisation with legal department
 Offshore Law Firm Organisation without legal department

S/N	Name of Lawyer(s)/ Legal Officer(s)	NRIC/ Passport Number
1.		
2.		
3.		
4.		
5.		
6.		
7.		

(If there are more users, please attach an appendix to this form.)

I declare that the information I have provided is true. I will ensure that all users are aware of the clauses in the "LawNet Network Service Agreement".

Signed for and on behalf of the Subscriber _____ Company Stamp _____

Name & Title of Signatory _____ Date _____

For Official Use only

- LWB Preferential Rate LWB Standard Rate LWB Standard Rate (Min. \$252)

Action By CA (Name, Signature, Date) : _____

Submitted By:
 Sales Person In Charge (Name, Signature, Date) : _____

Approved By:
 Approving Manger (Name, Signature, Date) : _____

Vice President (Name, Signature, Date) : _____

Product Vice President (Name & Signature) : _____