

CertOfOrigin Registration Procedure

- 1) ALL new accounts that have not subscribed for CertOfOrigin have to register online. The reason is that for CertOfOrigin, the Chambers MUST approve the user online before CrimsonLogic is able to accept any new application.
- 2) The following are the steps for the Online Registration :-
 - a) <http://www.certoforigin.com>
 - b) click on the icon 'signup as member' (On the left hand side panel)
 - c) 'How can I register for CertOfOrigin' is available at 'FAQ'
 - d) click on 'electronic co procedure'
 - e) click on 'CHECKLIST-ECO Registration' for the supporting documents require to attach
- 3) Upon the approval by the chamber, the application would automatically be directed to a URL for downloading the forms.

Please submit the application forms upon completion to :

CrimsonLogic Pte Ltd
31 Science Park Road
The Crimson
Singapore 117611

Attention to: Customer Admin

- 4) Kindly be advised that the option of printing CO in your own premises is possible.
 - Please contact Netrust Customer Services Hotline 6212 1388 for more details(purchase of smart card and reader)
Netrust Customer Service Hotline: 6212-1388
o Email: infoline@netrust.net;
o Website: www.netrust.net
o address: 10 Collyer Quay #09-05/06 Ocean Building Singapore 049315
(Please refer to the attachment of the Netrust registration procedure)
 - Please complete the Specimen Signature Form
- 5) ECO Training is required prior to the issuance of ID. Our Training department will be inviting you for the training once we received your completed form.

Opt For PKI

As for firm which would like to opt for printing at their premises, they will have to provide the 'Specimen Of Signatures' during the online registration. They will also be required to complete the signatory form and submit it to CrimsonLogic. Please be advised that smart card and reader is needed and purchase will be from Netrust.

Hardware & Software Requirements

To use CertOfOrigin, users need to equip their computer system with:

- " Internet Explorer (IE) 5.5 / Netscape 4.76 or higher
- " Internet connection
- " Java Runtime Environment (JRE)

Printing of CO

Laser printer with the following specifications:

- Support for PostScript 2 printer language
- True 1200 X 1200 dpi resolution

Some of the brands recommended:

- HP monochrome LaserJet 1200 series, 2200 series, 4050 series, 4100 series, 4300 series
- No low toner

Additional hardware is required if optional features are needed:

- Document attachment
- Scanner for scanning document with images
- Smartcard and smartcard reader to enable digital signing and printing of CO

If you would like to enquire or require assistance on services, please contact:

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|---------------------------|-----------------------------------|------------------------------|
| For Pre-sales enquiry: | Customer Admin | (6887 7888-press '2') |
| For Training matters: | Training Dept | (6887 7276-press '3') |
| For Technical assistance: | CrimsonLogic 24 hours Call Centre | (68877 888-press '1', '1') |